Franklin County
Genealogical and Historical Society
Standing Rules

Rule I – MEMBERSHIP

1.1 Classes, Benefits and Dues of Voting Membership in the Society shall be as follows:
   a. PRIMARY: One individual, who will receive one subscription to The Franklintonian, one newsletter query, one membership card and one Voting Member vote. $15.
   b. ASSOCIATE: Additional individuals at the same address of a Primary or Patron member. Mailing of Society materials will be made only to the Primary or Patron member. Each Associate member will receive one membership card (provided he or she requests one with a self-addressed, stamped envelope) and one Voting Member vote. $3.
   c. PATRON: One individual, who will receive all Primary member benefits plus one hour of free research services. $50.
   d. INDIVIDUAL LIFE: One individual, who will receive each year all Primary member benefits for the duration of his or her life and whose name will be engraved on the Life Member plaque displayed in the Society headquarters. $300.
   e. JOINT LIFE: Two individuals at the same address, who each will receive all Primary member privileges for the duration of each of their lives and whose names will be engraved on the Life Member plaque displayed in the Society headquarters. $500.

1.2 Classes, Benefits and Dues of Non-Voting Membership in the Society shall be as follows:
   CORPORATE: A Corporate member must be approved by the Executive Committee and will receive acknowledgment in The Franklintonian for one twelve-month period.

1.3 A member may choose to receive The Franklintonian in “hard copy” at an additional annual charge of $5.

1.4 Any changes in classes, benefits or dues of membership must be approved as an amendment of these Standing Rules.

Rule II – OFFICERS

2.1 The President shall be responsible for the general supervision of the affairs of the Society and for compliance with all governmental requirements and filings. The President shall preside at the meetings of the members, the Board of Trustees and the Executive Committee. With the approval of the Executive Committee, the President annually shall appoint all Standing Committee chairpersons and the chairpersons of all Ad Hoc committees. The President shall be an ex-officio member of all committees except the Nominating Committee. The President must be a member of The Ohio Genealogical Society.

2.2 The President Elect shall assist the President and shall assume the duties of the President in the President’s absence or incapacity. Upon the retirement, resignation or removal of the President, the President Elect shall automatically succeed to the office of the President for the remainder of the President’s unexpired term and for the office of the President one-year term beginning the next January 1, in accordance with Sections 6.3 and 6.4 of the Bylaws.
2.3 The Treasurer shall be the chair of the Finance and Grants Committee; shall manage all income, expenses, assets and liabilities of the society; shall pay from available Society funds all obligations of the Society – including compensation of any employee of the Society – in such amounts as may be approved by the Executive Committee; and shall provide current financial statements for meetings of the members, the Board of Trustees and the Executive Committee. By January 31 of each year the Treasurer shall complete annual financial statements for the previous year, and these statements shall be audited by February 28 of each year under Article X of the Bylaws and made available upon request. The Treasurer shall be responsible for the bonding of the Treasurer, the President and any other person handling Society monies.

2.4 The Secretary shall cause to be recorded, the proceedings of each meeting of the members, the Board of Trustees and the Executive Committee. The Secretary shall maintain these minutes and the membership records of the Society at the Society headquarters and make them available on request. The minutes of each meeting shall be promptly prepared and distributed to all members of the Board of Trustees and the Executive Committee. The Secretary shall notify in accordance with Article XII of the Bylaws and Rule VI of these Standing Rules all members, Trustees and Executive Committee members of their respective upcoming meetings.

2.5 The Secretary shall be responsible for administering all correspondence to and from the Society.

2.6 The Treasurer and the Secretary may appoint assistants, subject to the approval of the Executive Committee, to assist with their responsibilities.

Rule III - STANDING COMMITTEES

3.1 The Standing Committees of the Society shall be The Franklintonian, Finance & Grants, Library, Lineage Societies, Program & Education, Research, Projects and Publicity.

3.2 The Franklintonian Committee shall be responsible for developing, publishing and distributing periodic communications with members and the public, which provide genealogical and historical information about Franklin County, Ohio; items of genealogical and historical interest; and other material consistent with the goals and activities of the Society.

3.3 The Finance and Grants Committee shall be chaired by the Treasurer and shall prepare and present the annual budget to the joint meeting of the Board of Trustees and Executive Committee and to the annual meeting of members, and shall prepare and submit requests for funding to foundations, governments, government agencies, philanthropic organizations, corporations, businesses and individuals. All Standing Committee chairs shall be consulted in the preparation of the budget.

3.4 The Library Committee shall be responsible for maintaining and preserving all materials retained by the Society and for keeping a record of all Society materials turned over to others for genealogical use or preservation.

3.5 The Lineage Societies Committee is responsible for identifying and honoring ancestors of Franklin County, Ohio, through verification and authentication of historical records.
   a. The Pioneer Families of Franklin County, Ohio, comprises members of Franklin County Genealogical and Historical Society who are direct descendants of persons who arrived in the County by December 31, 1830.
   b. The Society of War of 1812 Families comprises members of Franklin County Genealogical and Historical Society who are direct descendants or collateral relatives of any person with Franklin County ties who served in the War of 1812.
   c. The Builders and Settlers Society comprises members of Franklin County Genealogical and Historical Society who are direct descendants of persons who arrived in the County from 1831 through December 31, 1860.
   d. The Society of Civil War Families comprises members of Franklin County Genealogical and
Historical Society who are direct descendants or collateral relatives of any person with Franklin County ties who served in the Civil War.
e. Victorian Families Society comprises members of Franklin County Genealogical and Historical Society who are direct descendants of persons who arrived in the County from 1861 through December 31, 1899.
f. 20th Century Families Society comprises members of Franklin County Genealogical and Historical Society who arrived in the County from 1900 through December 31, 1999, or are descendants of such persons.
g. 21st Century Families Society comprises members of Franklin County Genealogical and Historical Society who arrived in the County from 2000 through December 31, 2099, or are descendants of such persons.

3.6 The Program and Education Committee shall plan and arrange program locations and speakers for the Society. This committee shall interact with all Committees and Interest Groups of the Society, other libraries, The Ohio Historical Center, The Ohio Genealogical Society, Senior Citizen Centers, schools throughout Franklin County, and other institutions to further the purposes of the Society.

3.7 The Research Committee shall provide genealogical research services to the public.

3.8 The Projects Committee shall coordinate and maintain records of all Society research projects and shall publish appropriate reports. All projects - published and unpublished - shall be the property of Franklin County Genealogical and Historical Society, and royalties from all publications shall accrue to the Society except as limited by copyright law.

3.9 The Publicity Committee shall be responsible for promoting Society programs, education, activities and publications for advancing the interests and purposes of the Society. The committee shall promote fund-raising events.

Rule IV – INTEREST GROUPS

4.1 Upon the written application of ten or more Voting Members, the Executive Committee may create an Interest Group to address any goal of the Society in the name of the Society.

4.2 An interest Group shall comply with the applicable requirements of the Bylaws and these Standing Rules.

4.3 An Interest Group may meet and engage in its activities without prior notice to or consent by the Society.

4.4 An Interest Group shall report its meetings and activities to the Executive Committee at each meeting of the Executive Committee.

4.5 After fourteen days written notice of proposed dissolution issued to the Interest Group’s representative to the Executive Committee elected under Article XI of the Bylaws, the Executive Committee may vote to dissolve an Interest Group.

Rule V – PROCEDURES

5.1 Presence in a meeting of the members, the Board of Trustees, the Executive Committee, or any Committee may be in person or by any electronic means that permits two-way communications between the person and other persons participating in the meeting.

5.2 Voting in a meeting of the members, the Board of Trustees, the Executive Committee or any Committee may be in person, by a hard copy writing or any printable electronic means timely received by the Society at its headquarters, or by any electronic means that permits two-way communications between the person and other persons participating in the meeting.

5.3 Notice for any meeting or vote of the members shall be by publication in The Franklintonian or by a hard copy writing or any printable electronic means, addressed to the member at the member’s
address in the current records of the Society and issued at least fourteen days prior to the meeting or vote. For any member meeting or vote concerning proposed election or removal of a Trustee or Officer, or proposed amendment to the Bylaws, the proposal must be contained in the notice. Notice may be waived by participation in the meeting in accordance with Article XII of the Bylaws.

5.4 Notice for any meeting or vote of the Board of Trustees, the Executive Committee or any Committee shall be by hard copy writing addressed to the member at the member’s address in the current records of the Society and issued at least seven days prior to the meeting, or by any printable electronic means addressed to the member at the member’s electronic address in the current records of the Society and issued at least two days prior to the meeting, or by two-way oral or electronic communication with the member at least one day prior to the meeting. For any meeting or vote concerning proposed election or removal of a Trustee or Officer, proposed dissolution of an Interest Group or proposed amendment of these Standing Rules, the proposal must be contained in the notice. Notice may be waived by participation in the meeting in accordance with Article XII of the Bylaws.

Rule VI - AMENDMENTS

6.1 These Standing Rules may be amended in accordance with the Bylaws and these Standing Rules with or without a meeting by the affirmative vote of two thirds of the members of the Executive Committee.